



Fire Action

Any person discovering a fire

1. Sound the alarm.
2. Phone to call the fire brigade.
3. Attack the fire if possible using the appliances provided.

On hearing the fire alarm

4. Leave the building by route.
 5. Close all doors behind you.
 6. Report to assembly point.
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Do not take risks.

Do not return to the building for any reason until authorised to do so.

Do not use lifts.